

# Pollution Prevention Guide – Waste Minimisation Goals/ Plan

**Instructions:** Use this sheet to create and update your waste minimisation goals. You can add more lines/ goals using the *Table* menu on the toolbar and selecting the *Insert* option. When printing, check you are printing in landscape, and double sided if your plan is more than one page long.



Waste Type/ Stream	Current Costs	Source of Waste	Waste Minimisation Solution/ Goal	Implementation costs
<i>Example: Paper with spray paint on it</i>	<i>\$ of 4 rubbish bins a month</i>	<i>Vehicles being painted</i>	<i>Paper to be recycled, not put in bin. Manager to ring recycling company to arrange bin, everyone told at staff meeting. Jo to check bins.</i>	<i>\$ recycle bin collection \$ 1 rubbish bin a month</i>
1.				
2.				
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4.				
5.				
6.				